

Guardian Angels Catholic School Council
Tuesday, Oct 3, 2017
MEETING MINUTES

Position	Name	Attendance	Voting Member
Chair	Peter Vukovic	Present	Yes
Vice-Chair	Melanie Doucette	Present	Yes
Past Chair	Kat Bissonnette	Present	Yes
Treasurer	Sarah Armstrong	Present	Yes
Secretary	Cheryl Pauls	No	Yes
CSPA Representative	Joan-Anne Cantley	Present	Yes
Fundraising	Shannon Reidel	Present	Yes
Parish Representative	Shelley Carbonetto	No	Yes
Parent Representatives	Kristal Kirkwood	Present	Yes
Communications Coordinator	Heather Driscoll	Present	Yes
Food Program Coordinator	Linda Lawrenz	Present	Yes
Principal	Michelle Corbett	Present	No
Vice-Principal	Craig Skinner	Present	No
Teacher Representative	Katherine Laushway	Present	No

Please note that a list of the names of attendees at this meeting is available at request.

1. Welcome

School council chair, P. Vukovic, welcomed everyone to the meeting at 7:00 p.m.

- **Prayer led by Mrs. Corbett**
- **Round table introductions**

2. Artist Kate

- A. ProGrant: ProGrant funded last year's paint night which was hosted by Artist Kate. The program was to teach communication through art. We have received approval and ProGrant funds to run this program for this school year. The program will allow for 40 families to participate. This program will be run in spring and will require a few more student volunteers.
- B. Proud To Be Me: Is a grant with the funds to be used for a program to empower children. We have received \$1500. The program will be a full school day - ½ day discussing History and exploring art and ½ day working on art. Last year, following this program we did an art show in the gym with over 600 paintings displayed. Each class would receive \$185. It was recommended to apply again this year. The full day program costs \$4,800 and last year school council shared the cost. Artist Kate will run this full day during the beginning of 2018 school year. K. Kirkwood will apply for the Proud To Be Me in November for the 2018/2019 school year.

3. Treasurer Position

Sarah Armstrong self nominated for the position of Treasurer. Sarah introduced and shared her experience with school council.

Motion: It was **MOVED** by **CONSENSUS** that S. Armstrong be elected as Treasurer.

CARRIED

Mara will work with Sarah to transition the Treasurer role. Sarah over the next while and go over possible roles for the Treasurer's assistant.

4. Chair's Report

- School Council Update/News: S. Reidel will update school lobby white board, K. Bissonnette will continue to monitor GUA school council email but would like to transition to someone next year. Mr. Skinner will update online school calendar with meeting dates at the end of each meeting.

School Yard Renovation Project

- Teachers were polled to find out their needs.
- *Shed with resources:* Shed with industrial racks and resources (loose parts, PCP piping, kids can create with, tree cookies, stones, gems, magnifying glasses, clip boards, all in organized bins, any other outdoor items can also be kept in the shed) Shed to be installed before winter. Council to pay for Resources. Heather asked for another \$5,000 towards the project. Peter asking for detailed list of items for the outdoor classroom. Shed must be permanent and follow guidelines. Need to get approval now for shed to be installed before winter. Wait for next meeting and more details to make a vote.
- Mr. Skinner shared his comments and what was done at St. Stephen's. St. Stephen's has trees, mulch area and sitting logs, Conversation area, picnic tables, creative wall with chalk boards with music being their next direction. The idea of the outdoor classroom is that Teachers can bring students out during nice weather and children are allowed to use their outside voices. Having a permanent gym/supply storage shed makes it easier for teachers and makes teachers want to use it the outdoor space.
- Mrs. Corbett will look into guidelines and what the board will allow/help with.
- The current outdoor picnic tables have been fixed

5. **Treasurer's Report**

- Bank Balance as of September 30, 2017 is \$53,295.87
- Cheques/cash for Term 1 Food Programs to be deposited by mid-October, awaiting some final payments prior to full reconciliation
- September PayPal net payments = \$46,942.78, plus \$1,511.92 in PayPal fees
- HST rebate received for \$1,954.02 and deposited to School Account.

6. **Teacher's Report**

None at this time

7. **Principal's / Vice Principal's Report**

Mrs. Corbett

- Approval has been granted to split the grade 6 class with 38 students into two classes. Will take time to find new teacher and will be a long process. This will require another portable.
- Mrs. Button's Grade 3 class is now in their brand new portable.
- EQAO results from last year were positive.
- Michelle asked for Council to once again approve support for our sister school, St. Rose of Lima, located in the Bayshore area. Council has supported them each Fall with a \$2500 donation.

Motion: It was **MOVED** by P. Vukovic and **SECONDED** by J. Cantley to provide funding to St. Rose of Lima in the amount of \$2,500.

CARRIED

8. **CSPA Report**

- Background info about CSPA – Catholic School Parent's Association. Volunteer parent association that represents parents and school Council members. Meetings held the 4th Wednesday of each month at 7:30pm. You can now join meetings remotely. At each meeting there is always a presentation on a different topic, an update from Ottawa Catholic School Board and a Construction Zone.

- September's meeting presentation was on General Liability Insurance (when is School Council covered and when might extra insurance be needed).
- Council still has to do due diligence for events, especially events like Carnival. Four main things: use commercial grade equipment, make sure equipment meets TSSA standards, make sure company has own liability insurance and have supervisory staff. Principal must sign contracts/agreements on behalf of Council.
- Chromebooks – A lot of parents are inquiring about Chromebooks – for home purchase/needs and requirements. Staples has Chromebook 3 options are on OCSB website.
- Construction Zone – topic was Carnivals and year-end celebrations. New ideas – ice cream truck and pizzas instead of BBQ.
- October 17 at 7:00 p.m. - The A,B,C,'s of ADHD: What Parents Need to Know, Immaculata High School
- October 25th – CSPA meeting
- November 7 at 7:00 p.m. – Boot Camp for School Councils, Holy Trinity Catholic High School
- Donation to CSPA – **Sarah to follow up**

9. **Parish Report**

None at this time

10. **Fundraising/Events Report**

- List of events will be proposed at next meeting and a sub-committee suggestion
- Cakewalk was suggested as a new fundraising event - S. Reidel suggested a few people who may be willing to participate
- Heather suggested we look at a Fundraising Plan and allocating dollars

11. **Food Program Report**

- Parents are requesting more food programs. Monique, Shannon and Linda went to Red Gables to try out some new food. Proposal from Red Gables for 4 different styles of pita wraps with veggies for \$3 each which includes delivery, suggested price to parents is \$4.00. Falls under Healthy School Guidelines. A suggestion for a 3 month term to try it – November, December, January – as a pilot (5-6 lunch days). If families like it, could continue into Term 2. Every second Monday is proposed as a pilot option.

Motion: It was **MOVED** by **CONSENSUS** that school council will run a trial Red Gables wrap at a cost of \$4, every second Monday starting November and ending January be approved.

CARRIED

- It was noted that parents are asking for further details about the food program and some are requesting more Lunch Lady days.

12. **Communications Report**

- Some transfer required from K. Lawlor still
- H. Driscoll took Wordpress course
- Council Corner Blog was created two years ago for a place to publish council info
- Ms. Corbett noted to make it clear that Guardian Angels Parents FB Page is unofficial
- There is a GUA Parent Council page so that Council can post as Council and not as individuals.

13. **Parent Report**

- Sharing feedback from a new family who moved from a school with lots of spirit days, found there wasn't a lot offered at GUA for teacher run sports, lunch time clubs, etc. Ms. Corbett replied that extracurricular happens during school hours and run seasonally/for a period of time.
- Ms. Corbett agreed to get more information about lunch time programs etc.

- Feedback is more activities for younger kids.
- Mr. Skinner brought sports list – Cross Country right now for grade 4, 5, 6. Lacrosse (Nov/Dec), Badminton (January), Handball (February), Gymnastics (February), Chuckball (March), Basketball (April), Ultimate Frisbee (May). Discussion around younger kids, particularly grades 3 and 4. Choir is an option for Grade 3 and 4.
- Discussion about how to get involved – Ms. Corbett suggested starting with your child(ren)'s teacher to see how you can be involved.

14. New Business

- Corner of Arrowood and Baywood is a two-way stop/intersection. Crossing Guard has concerns, which they raised in the past. Parents have been discussing this. Suggestion to approach Shad Qadri – next steps: S. Reidel will write something up for approval to approach on behalf of Council. Another discussion about Cherry and Fernbank, there is no crossing guard there.

15. Next meeting – Tuesday November 7, 2017 at 7:00 pm

16. Adjournment

The meeting was adjourned at 9:34 p.m.